

January - June 2019



County of Lethbridge Community Learning Council

Phone: 403-345-6009

email: admin@communityclasses.ca

www.communityclasses.ca

Box 1207, 2014 - 18 Street
(Located in the Coaldale Public Library)
Coaldale, AB T1M 1N1

Open: Monday - Thursday
9:00 am - 3:00 pm



@countyclasses



403-915-3449

A non-profit organization funded by



Learn English reading, writing, speaking and listening skills.

Coaldale: Learn English, Mornings

**Free childcare offered for children
18 months - 5 years.**

Dates: 8 Wednesday mornings, January 23 - March 20
No class February 20
Time: 9:30 - 11:30 am
Where: Coaldale Public Library, McCain Gallery
2014 - 18 Street, Coaldale
Fee: \$25

Coaldale: Learn English, Evenings

Dates: 8 Thursday evenings, January 24 - March 21
No class February 21
Time: 6:00 - 8:00 pm
Where: CLCLC office, Coaldale Library, 2014 - 18 Street, Coaldale
Fee: \$25

Shaughnessy: Learn English, Mornings

**Free childcare offered for children
18 months - 5 years.**

Dates: Mondays and Wednesdays, February 4 - April 17
No class February 18 & 20
Time: 9:00 am - 12:00 pm
Where: Shaughnessy Community Centre, 133 - 3 Street,
Fee: \$40

Picture Butte: Learn English, Evenings

Dates: 8 Wednesday evenings, February 6 - April 3
No class February 20
Time: 6:00 - 8:00 pm
Where: Picture Butte Library, 120 - 4 Street N, Picture Butte
Fee: \$25

FREE TUTOR PROGRAM

This is a program for adults who wish to improve their reading and writing. Weekly tutoring with a trained volunteer is provided in a confidential setting at **no charge** to the learner.

To register 403-345-6009 or communityclasses.ca

Safe Food Handling Certificate

This fast paced, one day course prepares participants for the exam and certification required by Section 31 of Alberta's Food Regulation. Participants will learn about food safety topics including microbes, foodborne illness, food preparation and storage, and cleaning and sanitizing. Participants complete a 50 question multiple choice exam at the end of the course, and if successful, will receive a certificate and be added to the provincial registry. This course provides the same certificate as the 2 Day Food Safety Alberta Certification course. A good understanding of written and spoken English is recommended.

Date: Monday, March 4
Time: 9:00 am - 5:30 pm
Where: Coaldale Public Library, 2014 - 18 Street, Coaldale
Fee: \$90
Register by: Monday, February 25
Minimum of 10 and maximum of 20 students



Beginner French

Are you interested in learning a new language? This course will introduce you to the basics of speaking French. Join us to

Parlez en Français!

Dates: Thursdays, March 28 - May 23
No class April 25
Time: 6:00 - 8:00 pm
Where: CLCLC office in the Coaldale Library
2014 - 18 Street, Coaldale
Fee: \$120
Register by: Thursday, March 21
Minimum of 4 students required

iT & Coffee

This class will answer your basic computer and device questions. Suitable for people with questions about their mobile phone, laptop, iPad, tablet and reader. Come with your device and your questions!

There is no charge but registration is required one week prior to event.



Dates: Wednesdays, February 13, March 6, April 3 and May 1
Time: 12:30 - 2:30 pm
Where: Coaldale Public Library, McCain Gallery,
2014 - 18 Street, Coaldale
Fee: No charge

To register 403-345-6009 or communityclasses.ca

Getting Comfortable with Computers

It is strongly encouraged to bring your own device but we can lend you a laptop for use during the course. Word is preferred, but Open Office will also be supported. We will not be installing software as part of this class.

Introduction to Computers **March 13**

Identifying all the parts and components, care and maintenance, introduction to the Internet, email and other popular web services.

Introduction to Microsoft Word **March 27**

Basic file creation, saving, renaming, printing, deleting, and opening existing files and more!

Internet Browsing and Usage **April 3**

What is the Internet, browser types, elements of a browser (different parts of the screen), different search engines, basic Internet safety, and how to search Google (various tips and tricks).

File and Image Management **April 10**

How to organize and sort files in a windows environment, keyboard shortcuts, searching and locating information, how to get images off devices (cameras, phones, tablets, etc), different connector types, and online storage and backups.

Introduction To Excel **April 17**

An introductory class into the world of spreadsheets and Microsoft Excel.

Time: 6:00 - 8:30 pm

Where: CLCLC office, Coaldale Public Library, 2014 - 18 Street

Fee: \$15 per class

Register by: one week prior to course start date

Safety in Technology

*Instructed by Kevin Vadnais,
Manager, Information Management and Security, University of Lethbridge*

Safety in Technology is a conversational course that explores the current threats and protections in our current internet environment. Join with the University of Lethbridge's Information Security Office to talk about strategies to identify and protect you from the cyber threats around you and your family. Learn the difference between a virus and ransomware. Learn how to safely shop or bank online. Explore common phishing scams, and learn what tool sets are at your fingertips to reduce the risk of you falling victim. This course is designed for both those familiar with technology and those that are just learning it. It is a family friendly event, and teenagers are especially encouraged to attend. This is a no charge event but please register online or by phone.

Date: Tuesday, February 12

Time: 6:30 - 8:30 pm

Where: Coaldale Public Library, McCain Gallery, 2014 - 18 Street

Fee: No charge

Register by: Tuesday, February 5

To register 403-345-6009 or communityclasses.ca

Standard First Aid - CPR C & AED

This two-day course covers all the skills in Emergency First Aid plus first aid for other injuries and illnesses including head and spinal injuries, fractures of the upper and lower limbs. This course includes Level C CPR training and certification (Adult, Child, Infant and two-rescuer resuscitation) and AED training and certification.

Dates: 2 Saturdays, March 23 & 30
Time: 9:00 am - 5:30 pm
Where: Coaldale Public Library, McCain Gallery
2014 - 18 Street, Coaldale
Fee: \$155
Register by: Thursday, March 14
Minimum 7 and maximum 15 students



St. John Ambulance

What Every Babysitter Should Know

This course is intended for youths **11 - 17 years of age** who want to look after infants and young children. Participants will learn basic skills which will prepare them to deal with emergency situations plus general principles of caring for infants and young children. Students will receive a manual and a certificate.

Please bring a bagged lunch, water bottle and pen & paper

Time 9:00 am - 4:00 pm
Fee: \$60
Minimum 7 and maximum of 12 students per class

Coaldale #1

Date: Saturday, February 9
Where: Coaldale Public Library, 2014 - 18 Street, Coaldale
Register by: Thursday, January 31

Coalhurst

Date: Saturday, March 16
Where: Coalhurst Community Centre , 527 - 50 Avenue, Coalhurst
Register by: Thursday, March 7

Picture Butte

Date: Saturday, April 13
Where: Picture Butte Library, 120 - 4 Street North, Picture Butte
Register by: Thursday, April 4

Coaldale #2

Date: Saturday, May 4
Where: Coaldale Public Library, 2014 - 18 Street, Coaldale
Register by: Monday, April 29

To register 403-345-6009 or communityclasses.ca

COMPUTER TUTOR

Book a time to get your basic computer questions answered in
Coaldale, Shaughnessy and Coalhurst!
Please call the CLCLC office at (403) 345-6009

COST: NO CHARGE

PLEASE
CALL TO
REGISTER

In **Picture Butte** please call the Library at (403) 732-4141

Dates: Wednesdays

Time: 10:00 am - 12:00 pm or by appointment

Where: Picture Butte Library, 120 - 4 Street North

LEARNER SUPPORT SERVICES

Online learning

A flexible, accessible and personalized way to access Lethbridge College's programs and courses.



lethbridgecollege.ca/[online-learning](#)

The County of Lethbridge Community Learning Council can connect you with:

- Information on post-secondary programs and other learning opportunities
- Assistance with post-secondary forms and applications
- Job searches and assistance with applications
- Resume writing assistance

FINANCIAL ASSISTANCE

The Adult Learning Council strives to reduce barriers to learners in our community. Fees can be reduced for those who require financial assistance to pay the full registration fee for our programs. Please talk to us as funding is available.

To register **403-345-6009** or [communityclasses.ca](#)